



TORBAY SAILING CLUB

COVID-19 Vaccination Policy

[Revision History](#)

Rationale

This policy sets out Torbay Sailing Club's COVID-19 vaccination requirements as they apply to employees, and contractors, and to all members and volunteers*. It is designed to keep our people safe and is aligned to the Government's objective of minimising the impacts of the COVID-19 global pandemic and protecting the communities of Aotearoa New Zealand.

* including coaches, sailors and parents

Statement

We recognise that COVID-19 poses a very real and serious risk to the safety of our staff, members and volunteers, and in accordance with our health and safety obligations, we are required to take reasonably practicable steps to put in place control measures to manage and minimise (or eliminate) any such risk.

Torbay Sailing Club Requirements

For the purposes of this document, 'facilities' are defined by the area inside the clubhouse that is not used for boat storage. This includes the entrance hallway, coaches room, toilets/change rooms, kitchen, main hall, and deck.

From Friday 3 December 2021, only those people who are fully vaccinated (i.e. have completed a NZ Government recognised course of COVID-19 vaccination) will be able to access Torbay Sailing Club facilities.

From Friday 3 December 2021, those people who are unvaccinated and cannot show a valid exemption will be unable to access the Torbay Sailing Club facilities. They may however access boat storage areas within the club, and participate in club racing.

As a result of the risk assessment undertaken by Torbay Sailing Club, employees and contractors who perform certain roles will be required to have completed a NZ Government recognised course of COVID-19 vaccination, as those roles have been assessed as putting the person performing it at an increased risk of contracting or transmitting COVID-19, and that risk cannot be safely managed with other control measures.

Torbay Sailing Club will require proof of vaccination prior to entry to facilities. This will include the use of My Vaccine Pass, or other acceptable forms of proof of vaccination.

Vaccination Status

Where vaccinations are required, Torbay Sailing Club may ask individuals to disclose, and/or provide proof of, their vaccination status. Information regarding vaccination status is collected for the purposes of our health and safety management planning, implementing this policy, and to identify any relevant support measures (related to Covid-19). Torbay Sailing Club will hold this information in accordance with the Privacy Act 2020.

You are not required to give this information and if you choose not to provide proof of having received the vaccine, or do not wish to disclose your vaccination status then we will respect your



personal choice and right to that privacy. In the interests of health and safety, those unable or unwilling to provide proof of vaccination when requested, will be treated as though they have not been vaccinated.

Exemptions

Children under the age of 12 who are not eligible for the vaccination are not required to show proof of vaccination, and will be treated as though they are fully vaccinated.

Additional Measures

In addition to this policy, Torbay Sailing Club will maintain a range of appropriate and complementary measures in its facilities to further minimise the risks associated with COVID-19, as well as following all guidance set out in the legislation and public health guidance.

The conditions of entry before coming to the facility include:

- Stay home if unwell
- You must have produced evidence that you are fully vaccinated to gain access to our facilities
- You must wear a mask as per government guidelines
- Wash or sanitise hands before entering the facility and when moving through different areas
- Scan the COVID Tracer QR code every time you enter the facility or at activities
- You must abide by any distancing requirements that apply e.g. 1m at Red level

The COVID-19 health questions that will need to be answered include:

- You do not have any symptoms associated with COVID-19 (e.g. fever, cough, sore throat, shortness of breath, sneezing/runny nose or loss of sense of smell)
- You are fully vaccinated against COVID-19
- You do not have COVID-19 nor are you awaiting the results from being tested for COVID-19
- You have not been in contact with any known or suspected cases of COVID-19 in the past 14 days
- You have not returned, or been in contact with anyone else who has returned, from overseas in the past 14 days

Torbay Sailing Club acknowledges that best practice in the minimisation and mitigation of the impacts of COVID-19 is evolving rapidly (e.g. the potential introduction of rapid antigen testing). Given this, Torbay Sailing Club confirms to its members its intention to work in good faith, as new information and recommendations come to hand, and to do its utmost to introduce the latest and complementary measures to further minimise risks.

Torbay Sailing Club notes that this policy is based upon the information currently available from the Government and is subject to change as we learn and understand more about how New Zealand manages the fight against COVID-19 in our communities and workplaces. In addition, the Government may mandate that Torbay Sailing Club take certain steps. This policy may be revoked, amended or replaced at Torbay Sailing Club's sole discretion on reasonable notice in the circumstances at that time.

Related documents

This COVID-19 Vaccination policy should be read in conjunction with the following Torbay Sailing Club documents:

- [COVID-19 safety plan](#)
- [Privacy policy](#)



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Review

The Torbay Sailing Club General Committee will take responsibility for managing the *COVID-19 safety plan* and reviewing and updating this policy and risk assessment as needed.

Policy reviewed by: TSC General Committee

Date reviewed: 25 November 2021

Next review date: 1 April 2022

Revision History

Version Number	Date	Approved By	Change Description
1	25 November 2021	TSC General Committee	